

## MEMORANDUM COVER

**Subject:** Case No. SUP-0012-2012. Toano Middle School Parking Lot Improvements

**Action Requested:** Shall the Board approve the proposed improvements to the school's parking lot and drop-off area?

**Summary:** This application proposes a new student drop-off area, 30 additional parking spaces, and other minor improvements on the school site located at 7817 Richmond Road. The property is zoned PL, Public Lands, and designated as Federal, State, and County Land on the 2009 Comprehensive Plan. A Special Use Permit (SUP) is required for this proposal since it is an expansion of a specially permitted use. On November 7, 2012, the Planning Commission voted 6-0 to recommend approval of this application.

Staff recommends approval of this application with the conditions listed in the attached resolution.

**Fiscal Impact:** N/A

**FMS Approval, if Applicable:** Yes ☐ No ☐

**Assistant County Administrator**

Doug Powell \_\_\_\_\_

**County Administrator**

Robert C. Middaugh \_\_\_\_\_

**Attachments:**

1. Resolution
2. Unapproved Minutes from the November 7, 2012, Planning Commission Meeting
3. Location Map
4. Aerial Photo of Existing Parking Lot Conditions with Proposed Areas of Changes
5. Master Plan

**Agenda Item No.: I-3**

**Date: December 11, 2012**